

## Graduate Trainee – Projects Department - Fluent German Essential

We are looking for enthusiastic graduates who can apply themselves and make an “impact”, learn quickly (with support of the management team) with an aim of expressing themselves / supporting their teams and adding value to the business as we continue with our European expansion.

We are looking to develop graduates into the next tier of senior management within the next 5-10 years within the Projects Department. We are looking for people who are looking to adapt themselves and develop a long-term career, starting from grass-roots and developing their potential over the coming years within a young and **entrepreneurial company**. This role is well-suited to somebody willing to “get their hands dirty” and seek to understand the components of the business as they develop over the coming years

Key responsibilities will involve:

Adding value to Pall-Ex operation

Supporting the management team

Take broad analysis of operation and focus on specific elements as required / necessary

Taking ownership of new projects in the pursuance of new business and development

Look into exception processes and minimize likelihood of failure(s) – i.e. Root Cause Analysis / Data Analysis and implementation.

Skills required are:

Fluent German

Good Interpersonal Communication Skills

Ability to work in a cosmopolitan team

Creative and analytical ability

A pragmatic approach

Problem-solving ability / Decision making ability

Tenaciousness

IT proficiency

Adaptability/Flexibility

Use some of current specialist marketing software's (e.g. Dreamweaver, Photoshop, Flash, etc...)

Understands and can complement current traditional and online marketing engagements.

Has a degree in marketing, but also has shown application of this study in line with the above.

Can work alongside creative marketing agency / or / on own initiative as required by business needs

Understanding of “branding”

Desire to progress within a meritocratic and entrepreneurial environment.

Driving Licence –with access to own car

A fantastic opportunity for a graduate with a good training package and ongoing mentoring (learn by doing and guidance). The candidate should be culturally aware and be able to communicate using German. This role will also be the pivotal point for German translations as we continue with European expansion. There will also be the opportunity to attend business meetings on an international basis.

We could also potential offer this role as a secondment between 3-6 months.

**Degree disciplines considered;** Marketing/Industrial/manufacturing/Logistics nature.

**IT Skills;** Excel (ability to work, Pivot table, formulas, Macros), Access / SQL, etc...